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**Programma Operativo Regionale (P.O.R.) - Fondo Sociale Europeo (F.S.E.) Umbria 2014-2020**  
**Piano Operativo Nazionale (P.O.N.) IOG - Piano Attuativo Regionale (P.A.R.) Umbria**



Agenzia Umbria Ricerche

## **PUBLIC NOTICE**

### **“Extracurricular Traineeship in Geographic Mobility PON IOG – Regional Implementation Plan Umbria Measure 5”**

#### **PUBLIC NOTICE FOR THE PARTECIPATION OF EUROPEAN COMPANIES WILLING TO HOST TRAINEES FROM UMBRIA REGION**

**National Operational Plan (N.O.P.) – Regional Implementation Plan (R.I.P.)  
Umbria Measure 5 “Extracurricular Traineeship, also in Geographic Mobility”.**

This notice intends to collect applications from bodies and companies willing to participate in the project as referred to in the  
Extraordinary Commissioner Decree n. 10 - 06.10.2016 and Decree n. 8 - 18.01.2018



## **YOUTH GUARANTEE - REGIONAL IMPLEMENTATION PLAN (R.I.P.) - UMBRIA MEASURE 5 “EXTRACURRICULAR TRAINEESHIP ALSO IN GEOGRAPHIC MOBILITY”.**

YOUTH GUARANTEE is a program sponsored by the European Union and aimed at young people aged between 15 and 29 years old, legally residing in Italy, who do not work and are not enrolled in school curricula and / or training (NEET).

In accordance with resolutions of the Regional Council December 2, 2013, n. 1354 and May 26, 2014, n. 597, an agreement between the Umbria Region and Umbria Research Agency (AUR) was approved on the 22nd of April 2016. The agreement sets out the activation of traineeship placements in transnational mobility and applied to PON-YEI (Italian Operational Program for the implementation of the Youth Employment Initiative) - Regional Implementation Plan - Measure 5 "Extracurricular Traineeship, also in Geographic Mobility."

With resolution of the Regional Council n. 1267, November the 6<sup>th</sup> in 2017, the geographic area has been extended to the countries included in Annex B

### **PURPOSE AND IMPLEMENTATION OF THE PROJECT**

AUR has joined the program in order to promote occupability of young people, through practical training experience in working environment. The aim is to enhance the acquisition of knowledge and skills along with bodies and companies legally registered in one of the regions indicated in Annex B.

The traineeships can be activated in any working sector and for any professional profile. Throughout the traineeship, the trainee should be supervised and monitored by an experienced tutor designated by the hosting entity.

The traineeship will be governed by a "Traineeship Agreement" undersigned by the Umbria Research Agency (as a intermediary institution) and the foreign hosting entity.

### **HOSTING ENTITIES AND RULES OF PARTICIPATION**

The hosting entities eager to host trainees from Umbria Region, can be both private or public bodies with registered or operating office in one of the countries included in Annex B.

Hosting entities must meet the following requirements:

- To not be in a context of volunteered liquidation.
- To not be under prohibition to cooperate with Public Authorities.
- To respect the national standards as regards hygiene, safety and health in the workplace.
- To insure the intern against accidents in the workplace and carry out the mandatory communications if required by national law.
- To delegate to AUR the responsibility to undertake every required task in order to comply with ICT procedures.

The accession of hosting entities will be made possible thanks to the completion and signature of the "Acceptance Form" and "Traineeship Offer", attached to this notice.

### **APPLICATION FORM**

The application form, duly signed by the legal representative of the hosting entity, must be completed using the special form (attached to this notice and available on the website [www.aur-umbria.it](http://www.aur-umbria.it) ("Notifications " section) and be delivered to:

1) Hand-delivery: Secretariat of AUR located in Via M. Angeloni 80/A, 06124 Perugia;

2) Post address: Agenzia Umbria Ricerche, Via M. Angeloni 80/A, 06124 Perugia.

3) Certificated E-mail: [aur@pec.it](mailto:aur@pec.it) (including digital signature).

The envelope, or e-mail, should mention the following subject: "TRAINEESHIP IN EUROPE - YOUTH GUARANTEE."

The applications that fail to fulfill these criteria and/or are sent past the specific deadline and/or are unsigned, will not be considered. The application should include a copy of a legal identification document of the hosting entity's representative.

AUR disclaims liability for any postal mis-deliveries or attributable to third parties, unforeseeable circumstances or force majeure.

### **INFORMATION REGARDING THIS NOTICE**

This notice together with the application form is available on the website of the Umbria Research Agency – [www.aur-umbria.it](http://www.aur-umbria.it).

For further details, interested parties may contact the Umbria Research Agency (tel. 075/5045809; e-mail [segreteria@aur-umbria.it](mailto:segreteria@aur-umbria.it))

This notice has been prepared in accordance with law 125/91 "Positive actions for the realization of gender equality in the workplace."

This notice has been translated in English for information purpose. In case of disputes, only the Italian version shall be valid and legally binding. In case of any difference of interpretation, only the Italian version shall prevail.

### **TRAINEESHIP AGREEMENT**

The traineeship is governed by a specific agreement concluded between the hosting entity and the intermediary institution. An example scheme is available on the AUR website – under "International mobility Internships".

### **STATUS OF THE TRAINEE**

To access the programme, the participant must fulfill the requirements foreseen by the "Youth guarantee" YEI-PON (Italian Operational Program for the implementation of the Youth Employment Initiative). More information at [www.lavoroperte.regione.umbria.it](http://www.lavoroperte.regione.umbria.it)

The selection of Umbrian candidates will be carried out by AUR, acting under delegation from the hosting entity, possibly assisted by a representative of the foreign intermediary institution (if arranged through specific bilateral agreement), also through video conference. During the selection interview, the skills and motivation of the

participant will be evaluated to ascertain whether these match the traineeship opportunity offered.

#### DURATION AND ALLOWANCES FOR PARTICIPANTS

The traineeships will last for six months. The expiration date of the training program cannot be extended or renewed. The traineeships will be activated from the date of publication of this notice, until 30 April 2018, and in any case until the end of the available financial resources.

Interns will be paid an allowance, by the intermediary institution (AUR), based on the sums defined in the ministerial program table (Annex B: Transnational Placements UCS). This amount varies depending on the country of destination and the duration of the experience abroad.

#### INSURANCE COVERAGE BY THE TRAINEE

It is the responsibility of the trainee to contract compulsory private insurance coverage for the duration of the stay abroad, with a standard insurance policy covering accidents and civil liability.

Regarding sickness insurance, the participant should be in possession of a valid European Health Insurance Card.

#### **PRIVACY PROTECTION**

Personal data provided will be treated by AUR in accordance with legislative decree No. 196/03 e s.m. e i.

#### **PROJECT MANAGEMENT**

Pursuant to Law 241/1990 and subsequent amendments and additions, the organizational unit in charge is the Umbria Research Agency, Via M. Angeloni, n. 80/A, Perugia. The person in charge of the procedure is the Chief of "process and policy for innovation and local development" department Mr. Mauro Casavecchia. The contact person responsible for "Extracurricular Traineeship in Geographic Mobility - PON YEI Umbria Region Mis. 5" for Umbria Research Agency is Mr. Riccardo Fanò Ilic.

Perugia, 18/01/2018

The Extraordinary Commissioner  
Umbria Research Agency

(Stefano Strona)

**Annex B: Transnational Placements UCS**

Country	ALLOWANCE (6 months-traineeship)
AUSTRIA	€ 5.382
BELGIO	€ 4.890
BULGARIA	€ 3.377
CIPRO	€ 4.495
REP.CECA	€ 4.564
GERMANIA	€ 4.939
DANIMARCA	€ 6.698
ESTONIA(EE)	€ 4.968
SPAGNA	€ 5.133
FINLANDIA	€ 5.982
FRANCIA	€ 5.873
REGNOUNITO	€ 6.525
UNGHERIA	€ 4.231
GRECIA	€ 4.828
IRLANDA	€ 5.927
IRLANDA	€ 5.358
LIECHTENSTEIN	€ 6.547
LITUANIA	€ 3.882
LUSSEMBURGO	€ 5.010
LETONIA	€ 4.074
MALTA	€ 4.420
OLANDA	€ 5.466
NORVEGIA	€ 7.036
POLONIA	€ 4.165
PORTOGALLO	€ 4.591
ROMANIA	€ 3.596
SVEZIA	€ 5.871
SLOVENIA	€ 4.556
REP. SLOVACCHIA	€ 4.346
TURCHIA	€ 4.033
SVIZZERA	€ 4.221
CROAZIA	€ 3.817